

**RUMSON-FAIR HAVEN REGIONAL HIGH SCHOOL
BOARD OF EDUCATION
RUMSON, NEW JERSEY 07760**

**Regular Meeting
November 8, 2022
Rumson-Fair Haven Regional High School Auditorium
6:30 p.m.
AGENDA**

"Our mission is to empower all of our students with the tools to find their passions and thrive as knowledgeable, confident, resilient, creative, and compassionate citizens of a global community."

1. Call to Order

2. Salute the Flag

3. Statement of Compliance

Adequate notice of this meeting has been disseminated in accordance with NJSA 10:4-8 of the Open Public Meetings Act, specifying the date, time and place and filed with the Asbury Park Press, the Two River Times, the Borough Clerks, posted on the District website and in the Main Office.

4. Roll Call

Mrs. Halcrow		Mrs. McCabe		Mrs. Pattwell	
Mrs. Hickey		Mrs. McGinty (President)		Mrs. Thompson	
Mr. Kenney (Vice President)		Mr. Page		Mrs. Whitehouse	

5. Welcome of Visitors

6. Communications

7. Board Reports

- ❖ Board Goal Updates - Mrs. McGinty
- ❖ Athletics & Activities - Mrs. Pattwell - November 7, 2022
- ❖ Education - Mrs. Thompson - October 12, 2022
- ❖ Finance & Facilities - Mr. Kenney - October 14, 2022, November 8, 2022
- ❖ Personnel - Mrs. Pattwell - October 31, 2022

- ❖ Referendum Ad-Hoc - Mrs. Whitehouse - October 13, 2022
- ❖ Superintendent's Report

Drills

TYPE OF DRILL	DATE	TIME	DURATION
Fire Drill	October 13	9:30 a.m.	5 minutes
Shelter in Place	October 27	7:49 a.m.	14 minutes

Enrollment

890 as of October 31, 2022

8. **Special Recognition**
9. **Public Comment on Agenda Items**
10. **ACTION ITEMS**

Approve Board Meeting Minutes

Recommend Board approval of the following meeting minutes:

- October 11, 2022 Regular Meeting Minutes
- October 11, 2022 Executive Session Minutes

Personnel

1. Approval of Reimbursement

Recommend Board approval to reimburse Susan Schuld \$411.27 for expenses related to obtaining Theater certification.

Leaves of Absence

2. Approval of Leave of Absence for the 2022 - 2023 school year

Recommend Board approval of the following leave of absence dates

NO.	EMPLOYEE	LEAVE OF ABSENCE DATES
1.	5125	<u>Unpaid /NJFLA</u> 3/6/2023 - 6/2/2023 <u>Return Date</u> 6/5/2023
2.	5410	<u>Paid Sick Leave</u> 1/20/2023 - 2/2/2023 <u>Child Care Leave (Unpaid/No Benefits)</u> 2/3/2023 - 5/25/2023 <u>Return Date</u> 5/26/2023

3. Ratify Approval of Change in Leave of Absence for 2022-2023 school year

Recommend Board approval of the following change in leave of absence:

NO.	EMPLOYEE	FROM:	TO:
1.	4977	Unpaid FMLA/NJFLA 10-13-22 to 01-18-23 Child Care Leave 01-19-23 to 03-10-23	FMLA 10-3-22 to 12-23-22 NJFLA 12-26-22 to 3-24-23

Resignations

4. Approval of Resignations

Recommend Board approval of the following resignations:

NO.	EMPLOYEE	POSITION	EFFECTIVE DATE
1.	Jeffrey Karpell	Special Education Teacher	December 19, 2022
2.	Kevin Coffey	Part Time Security Monitor	October 31, 2022

Substitutes / Coaching/Advisor Appointments

5. Approval of AVA Coordinators

Recommend Board approval of the following staff members as AVA Coordinators at \$30.00 per hour on an as needed basis for the 2022 - 2023 school year:

Jeffrey Herkimer Matthew Leddin

6. Approval of Substitutes for the 2022 - 2023 School Year

Recommend Board approval of the following substitutes for the 2022 - 2023 school year:

<u>NO.</u>	<u>NAME</u>	<u>CERTIFICATION</u>
1.	Lauren Gangemi	Substitute School Nurse
2.	Jacqueline Guzman	Substitute School Nurse

	<u>COACHES/ADVISORS ONLY</u>	
<u>NO.</u>	<u>NAME</u>	<u>CERTIFICATION</u>
1.	Gregory Fedorcik	Monmouth County Sub. Cert. exp. 10/5/2027
2.	Anthony Preuster	Monmouth County Sub. Cert. exp. 10/25/2027

7. Approval of Extracurricular Coaches/Advisors for the 2022 - 2023 School Year

Recommend Board approval of the following advisor appointments:

NO.	SPORT/CLUB	POSITION	NAME	STIPEND
1.	Global Women Empowerment	Advisor	Jessica Mentzel	\$3,017
2.	Tower Players Assistant Director - Fall	Advisor	Anthony Preuster	\$2,296
3.	Tower Players Assistant Director - Spring	Advisor	Anthony Preuster	\$2,296
4.	Boys Basketball	Assistant Coach	John Velcamp	Step 1, \$4,341

8. Approval to Amend Stipends for Extracurricular Advisors

Recommend Board approval to amend the stipends for all Group 4 Advisors from \$2,240.00 to \$2,296.00 (*previously approved on September 27, 2022*)

Finance

9. Approval of Bill List

Recommend Board approval of the following bill lists dated **November 4, 2022**:

General Fund	\$ 914,919.65
Special Revenue Fund	\$ 243.22
Capital Projects Fund	\$ 677,434.04
Enterprise Fund	\$ 135,462.95
Total	\$ 1,728,059.86
Payroll (10/14/22)	\$ 603,199.87
Payroll (10/31/22)	\$ 578,737.01
Total Expenditures	\$ 2,909,996.74

10. Approve Board Secretary's Report – September 2022

Recommend Board approval of the Board Secretary's report for **September 30, 2022.**

11. Approve Panda LLC, Cash Reconciliation Report– September 2022

Recommend Board approval of the **Panda LLC Cash Reconciliation** report for – **September 30, 2022.**

12. Budget Transfers - September 2022

Recommend Board approval of the budget transfer report for **September 2022.**

13. Board Secretary's Certification of Budgetary Major Account Fund Status

To approve that pursuant to 6A:23A-16.10(c)3, the School Business Administrator/Board Secretary certifies to the Board of Education that the total encumbrances and expenditures for each line item does not exceed the line item appropriation in accordance with 6A:23A-16.10(a) as of **September 30, 2022.**

14. Board of Education's Certification of Budgetary Major Account Fund Status

To approve that pursuant to 6A:23A-16.10(c)4, the Board of Education after review of the School Business Administrator/Board Secretary's monthly financial reports as of **September 30, 2022,** and upon consultation with the appropriate district officials, certifies to the best of their knowledge no major account or fund has been over-expended in violation of 6A:23A-16.10(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

15. Approve of Use of Facilities - Non Chargeable

Recommend Board approval of the following applications For Use of School Facilities:

Date(s)	Organization	Event	Facility
06/15/23	Knollwood School - Fair Haven	8th Grade Graduation	Auditorium Gymnasium
Various 11/15/22 - 2/28/23	RFH Youth Wrestling	Weekly Jr. Bulldog Practices	Cafeteria

16. Approval of Attendance at Professional Conferences and or Workshops:

Recommend Board approval of the following staff to attend professional conferences and or workshops as recommended by the Superintendent of Schools:

Date	Name	Conference/Workshop (Budget Account #)	Registration	Estimated Travel/Lodging/Me als/Incidentals (Not to exceed)	Location
12-09-22	Laura Bailliard	Acceptance and Commitment: Immersion	\$629	\$0	Virtual?
12-14-22	Julie Brewington	Strengthen Student Learning in Block Schedule Classes PD Session	\$259	\$0	Virtual
12-14-22	Thomas January	Strengthen Student Learning in Block Schedule Classes PD Session	\$259	\$0	Virtual
12-14-22	Anna Higgins	Strengthen Student Learning in Block Schedule Classes PD Session	\$259	\$0	Virtual
11-20-22	Melissa Bryan	NCTE/CEL Virtual Conference	\$353	\$0	Virtual
01-25-23 to 01-27-23	Christopher Alworth	NJ Technology Conference	\$515	\$618	Atlantic City, NJ

17. Approve submission of Health and Safety Evaluation of School Buildings Checklist - Statement of Assurance -

Recommend Board approval of the submission of the Health and Safety Evaluation of School Buildings Checklist - Statement of Assurance for the School Year 2022-2023 , to the Monmouth County Executive Superintendent of Schools.

18. COMPREHENSIVE MAINTENANCE PLAN AND FORM M-1

WHEREAS, the Department of Education requires New Jersey requires School districts to submit a three-year Comprehensive Maintenance Plan and Form M-1 documenting “required” maintenance activities for each of its public school facilities, and

WHEREAS, the required maintenance activities as listed in the Comprehensive Maintenance Plan for the various facilities of the Rumson-Fair Haven Regional High School District are consistent with these requirements, and

WHEREAS, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid, now therefore be it

RESOLVED, that the Rumson-Fair Haven Regional High School Board of Education hereby authorizes the school business administrator to submit the Comprehensive Maintenance Plan and Form M-1 for the Rumson-Fair Haven Regional High School District, in compliance with Department of Education requirements.

19. SALE OF SURPLUS PROPERTY

WHEREAS the following property is not needed for school purposes; there exists a need for all available space at the various schools; and, the NJ Public School Contracts Law, 18A: 18A-45, requires a resolution authorizing the disposition of surplus property,

NOW, THEREFORE BE IT RESOLVED by the Rumson-Fair Haven Regional High School Board of Education authorizes the Business Administrator to dispose of this surplus property. The items that are in saleable condition will be listed on GovDeals.com, per state contract 83453.

No.	Description	Condition
1	100 ft. Baseball Fence Toppers (2)	New
2	Leather Office Chairs (8)	Good
3	Walk Behind Zero Turn Mower	Good
4	Crowd Control Stanchions (20)	New
5	Aerator by Land Pride	Good
6	TORO Ground Master Mower	Good
7	1994 Ford New Holland Tractor 7310	Good

20. Ratification of Consultant for the 2022-2023 School year:

Recommend Board approval of the following consultant for the 2022-2023 school year:

NO.	NAME	POSITION	STIPEND
1.	Catherine Cleary	Costume Designer - Fall Play	\$1,300
2.	Catherine Cleary	Costume Designer - Spring Musical	\$1,300

21. Approval of Settlement Agreement

Be it resolved, the Rumson Fair Haven Regional Board of Education, upon the recommendation of the Superintendent of Schools, approves the Stipulation of Settlement EDS 01874-22 25000368.

22. Approval to Accept Donation

Recommend Board approval to accept a donation in the amount of \$2,000 from RFH Touchdown Club in order to support the Bulldog Girls Flag Football program.

23. Approval to Accept Donation

Recommend Board approval to accept a donation of 30 custom chairs with a value of \$6,200 from the Courtside Club for basketball games, wrestling matches, and volleyball matches.

24. Approval to Donate Chromebook Carts

Recommend Board approval to donate fourteen (14) Chromebook carts with an approximate value of \$9,772 to Rumson School District.

25. Approval to Donate Chromebook Carts

Recommend Board approval to donate two (2) Chromebook carts with an approximate value of \$1,396 to Fair Haven School District.

Education**26. Approval of Field Trip Request(s) for the 2022-2023 School Year as listed**

Recommend Board approval of the following field trip request(s) for the 2022-2023 school year:

DATE	DESTINATION	LEAVE	RETURN	CLUB/CLASS	ADVISOR/ CHAPERONES
November 8	Red Bank Primary School	2:00 p.m.	3:00 p.m.	Storytelling Club	Christina Gauss
December 3	Bingham Hall	9:30 a.m.	1:30 p.m.	Tower Singers	Kathryne Singleton
December 11	Deal Country Club	9:30 a.m.	1:30 p.m.	Tower Singers	Kathryne Singleton
March 30	Guild of Creative Art	7:45 a.m.	2:40 p.m.	Art	Kristen Lanfrank Kate Okeson

27. Approval of Fundraising Request(s) for the 2022-2023 School Year as listed

Recommend board approve the following fundraising request(s) for the 2022-2023 school year:

DATE	CLUB	ADVISOR(S)	ACTIVITY
2022 - 2023 School Year	Paws & Claws	Jessica Mentzel	Donation Drive
November 17	Character Education	Alyssa Trocchia	Blessing Bag Brigade Packing

November 17, 18, 21, 22, 23	AP Spanish, French, Chinese, Fashion Club, AP Environmental	Christina Gauss Michael Haughwout Martin Januario, Kristen Lanfrank Rebecca McKenna	Clothing Drive
May 7		Jeremy Schulte	Ridge Road Run

28. Approval of Home Instruction

Recommend Board approval of home instruction for the 2022 - 2023 school year as listed:

STUDENT NO.	TIME FRAME	REASON	PROVIDER/ COST
2400000219	10/4 - TBD 10 hours per week	Medical	Facility \$58.25/hour

29. Recommend First Reading of Policies

Recommend first reading of the policies listed below by the RFH Board of Education:

- ❖ Bylaw 0167 - Public Participation at Board Meetings

30. Approval to Affirm HIB Decision

Recommend Board approval to affirm the recommendation made by the Superintendent regarding the HIB Investigation FY2223-01 reported by the Superintendent at the Board's October 11, 2022 Meeting.

11. Motion to Approve Recommendations
12. Approval Vote
13. Discussion Items
14. Public Comment - Any School Related Topic
15. Executive Session
 - ❖ Student Matters
 - ❖ Attorney/Client Privilege

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., (the "Act") provides that the Rumson-Fair Haven Board of Education may hold an "Executive Session" from which the public is excluded to discuss matters that are one of the nine (9) subject matters listed Section 12(b) of the Act; and

WHEREAS, it is recommended by the Business Administrator that the Rumson-Fair Haven Board of Education go into Executive Session on November 8, 2022 to discuss matters that are permissible for discussion in Executive Session; and

WHEREAS, the length of the Executive Session is estimated to be 45 minutes after which the public meeting of the Board may reconvene and proceed with business; and

WHEREAS, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

NOW, THEREFORE, BE IT RESOLVED by the Rumson-Fair Haven Board of Education that the Board shall go into Executive Session to discuss the following items:

ITEMS DISCUSSED IN EXECUTIVE SESSION MAY RESULT IN BOARD ACTION WHEN THE BOARD RECONVENES TO PUBLIC SESSION.

16. Reconvene Public Session
17. Superintendent's Additional Action Items
18. Motion to Approve Recommendations
19. Other Business
20. Unfinished Business
21. Adjournment

Communicating With the Board of Education

The Rumson-Fair Haven Board of Education meets in public session twice each month, usually on the second and third Tuesdays, beginning at 6:30 p.m. in the Auditorium of the High School. The Board of Education welcomes comments and suggestions from the residents of Fair Haven and Rumson. To that end, provision is made for public discussion at each meeting.

There are two ways in which an individual or group may address the Board directly in person. The request should be made in advance to be recognized during the first Public Discussion session of the meeting. The request should be made to the office of the Superintendent of Schools by Noon on Friday preceding the meeting. The request should identify the name of the individual or group and the topic of the comments. The phone number of the Superintendent is 732-842-1597, extension 550.

The second way is to be recognized during one of the two Public Discussion sessions included on the agenda for the meeting. The first session occurs prior to Board votes on action items. Remarks during that session are restricted to topics included on the printed agenda, unless a request to be recognized was made as described above. The second session occurs near the end of the meeting, and any topic may be addressed.

Each session is limited to 30 minutes. Any one person may address the Board for a maximum of 5 minutes. Once a particular topic has been addressed by a member of the public, subsequent comments on that same topic by other people is limited to a maximum of 2 minutes. Citizens who have spoken once during the session will be recognized

a second time only after all others have been heard a first time. Speakers are required to state their names and addresses.

These guidelines have been established in order to permit public input, while permitting the Board of Education to conduct its business in a reasonable amount of time. As always the Board welcomes public input in the form of letters addressed to the Superintendent of Schools, 74 Ridge Road, Rumson, NJ 07760.